

Appointments to Committees, Boards and Panels during the period between the Annual Council Meeting and the first ordinary meeting of Council

Date: 22 June 2021

Report of: Principal Governance Officer

Report to: City Solicitor

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

What is this report about?

Including how it contributes to the city's and council's ambitions

- To approve appointments to Committees, Boards and Panels in consultation with relevant Group Whips during the period between the Annual Council Meeting (20 May 2021) and the first ordinary meeting of Council (14th July 2021), in order to ensure that meetings held during that period can proceed with adequate and appropriate membership levels.
- Specifically, in consultation with the Group Whip, it is proposed that Councillor Heselwood be replaced by Councillor Jenkins on South and West Plans Panel.

Recommendations

- a) That following consultation with the Group Whip, the Head of Democratic Services approve the appointment of Councillor Jenkins to South and West Plans Panel as a replacement for Councillor Heselwood, which will be reported to the first ordinary meeting of Council.

Why is the proposal being put forward?

- 1 The proposed appointment is being put forward by the Chief Whip in order to ensure that meetings held during the period between the Annual Council Meeting and the first ordinary meeting of Council can proceed with adequate and appropriate membership levels.

What impact will this proposal have?

Wards affected: N/A

Have ward members been consulted? Yes No

- 2 In terms of impact, the proposal will look to ensure that meetings held during the period between the Annual Council Meeting and the first ordinary meeting of Council can proceed with adequate and appropriate membership levels.

What consultation and engagement has taken place?

- 3 The nomination for this appointment has been identified in consultation with the relevant Group whip.

What are the resource implications?

- 4 Not applicable.

What are the legal implications?

- 5 No specific legal implications, however, the City Solicitor's Officer Delegation Scheme authorises her to make or amend Member appointments to committees during the period between the Annual Council Meeting and the first ordinary meeting of Council, where a group whip wishes to replace a committee Member with another Member of the same group.
- 6 The City Solicitor has sub-delegated this responsibility to the Head of Democratic Services.

What are the key risks and how are they being managed?

- 7 In not making the appointment there is a risk that the South & West Plans Panel meetings held during the period between the Annual Council meeting and the first ordinary meeting of Council may not have full membership levels. This risk is being managed by the proposed appointment.

Does this proposal support the council's three Key Pillars?

Inclusive Growth Health and Wellbeing Climate Emergency

- 8 Fully operational and quorate Committee, Board and Panel meetings are in line with the Council's Policies and the priorities.

Options, timescales and measuring success

What other options were considered?

- 9 The only other option would be to not make the appointment until the first ordinary meeting of Council. Therefore, this proposal is being put forward with the aim of ensuring that the South and West Plans Panel continues with appropriate membership levels during that period.

How will success be measured?

10 Not applicable

What is the timetable for implementation?

11 The delegated decision would be implemented immediately following approval by the authorised officer and subsequent publication.

Appendices

12 None

Background papers

13 None